



# State Records Committee

## Meeting Agenda/2nd Quarter

Thursday July 8th, 2021

Via Zoom

1:00 pm – 3:00 pm

### Committee Members:

Ray Dagnall	Deb Butler	Justin Stolp	Pete Wiseman	Rich Aarstad	Bowen Greenwood
Evan Waters	KarenDe Herman	Danielle Vincent	Sundi West		

### Non-Committee Members:

Gylaine Gelinas	Kurt White	Joyce Wittenberg	Rebecca Cooper		

### Agenda Topics:

Agenda Item	Requestor	Action	
Roll Call-Administrative Notes	Ray Dagnall	Information	8:30
Records management bills in the 2021 session (follow up)	Ray Dagnall	Information	14:45
Email standard/guideline work group progress report	Ray Dagnall	Information	32:10
Basic RIM trainings via Adobe Captivate	Ray Dagnall	Information	47:55
Data migration plans-ARM 44.14.101	Ray Dagnall	Information	52:25
Adjourn	Ray Dagnall	Information	1:08:54

<b>Next Meeting:</b>	To be determined by members availability. Must meet at least quarterly.
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